Subject:- Approval for the drawl of funds amounting to Rs. 1,94,000/- (One Lac Ninety Four Thousand only) in connection with Joint Annual Athletic Meet 2018-to be held on 22nd & 23rd February, 2018.

Principal may kindly refer to above noted subject.

In this connection it is stated that the faculty members cum Incharges of various events in Joint Annual Athletic Meet have submitted the tentative expenditure details as given below:-

|  |  |  |  |
| --- | --- | --- | --- |
| **S. No.**  **(1)** | **Name of faculty cum Incharges**  **(2)** | **Tentative Expenditure**  **(3)** | **Mode of purchase/hiring**  **(4)** |
| 1. | Dr. Bhaskar Gupta  Flags and Band for March Past, Medals/Trophies | Rs. 40,000/- | By collecting spot quotations from local market by committee members  To be paid to UT Police and Horticulture Department of UT, Chandigarh |
| 2. | Dr. K.G. Sharma  Hiring of mike /sound system Tent/chairs for seating arrangement | Rs. 65,000/- | By collecting spot quotations from local market by committee members |
| 3. | Dr. Anil Kumar  Refreshments to participants/ guests | Rs. 50,000/- | Actual amount will be paid to Canteen Contractor and At lowest market rate. |
| 4. | Dr. Aradhana Mehta  Stage decoration | Rs. 5,000/- | At lowest market rate. |
| 5. | Sh. Amit Chhabra  Photography | Rs. 4,000/- | To be paid to M/s. Satwant Studio |
| 6. | Ms. Amandeep Kaur  Preparation of grounds and track events. | Rs. 20,000/- |  |
| 7 | Printing of certificates | 10,000 | To be paid to UT Press |
| **Total** | | **Rs. 1,94,000/-** | |

May allow to draw a sum of Rs. **1,94,000/-** out of Student Fund Degree Wing in favour of faculty cum Incharges of various events of Joint Annual Athletic Meet-2018 as mentioned in above table S. No. **1** to **7** in column **3** as Temporary Imprest. The above said Incharges will submit the detail of the expenditure immediately after Joint Annual Athletic Meet is over.

Submitted for necessary permission and sanction of Rs. **1,94,000/-** out of Student Fund Degree Wing.

In charge Sports

SSC PSC

SO

AC (F&A)

Principal (Degree Wing)